

Zero Waste Toolkit Request Form

Having a student event? Have you considered all impacts of your event on the environment? In order to help boost your event's positive impact, The Office of Student Life Dining Services has partnered with NetImpact to offer Zero Waste toolkits to reduce waste produced on campus. Zero Waste Toolkits are sets of reusable plates, cups and cutlery that can be checked out by resident advisors and student organizations for serving food at on campus events. These toolkits replace single-use plastic, paper or Styrofoam products.

Our Zero Waste kits contain reusable plates, cups and utensils. (Bowls can be included upon request.) Toolkits can accommodate events up to 50 people per kit. Multiple kits will be provided for events over 50 people. Student Life Dining Services will wash and sanitize kits upon return, groups are responsible for scraping large food scraps from plates and cups and placing the items back in the toolkit box. Upon return of the kit, Dining Services will inventory the items and reach out to the appropriate contacts if items are missing. If you have further questions please email dining@osu.edu.

Please fill out the form below to request a kit for your event.

Contact Information

Student Name

First
First

Last
Last

OSU Student ID Number STU

Email Address

Phone Number

Resident Hall/Organization/Department

Resident Hall, Organization or Department Name

Resident Hall Director/Organization/Department Advisor

First
First

Last
Last

Advisor email

If you are a student completing this form, please provide your advisors or hall director's email address.

Zero Waste Kit Check-Out Details

Are you checking out the Zero Waste Kit for:

- ☐ Club Meeting
- ☐ Club Event
- ☐ Class

Name of Club Meeting, Event or Class:

Location of Club Meeting, Event or

Class?

How many people do you anticipate attending your club meeting or event or class?

Location requesting to pick up toolkit is Traditions at Scott

Date Zero Waste Kit Needed

(Toolkits can be picked up no earlier than 24 hours prior to event date)

Month

Day

Date Zero Waste Kit Returned

(Toolkits are to be returned within 48hours after event date)

Month

Day

Zero Waste Kit Items

Please indicate if you would like the following additional item:

- ☐ Bowls

Zero Waste Kit Check-Out Expectations

Please check the boxes indicating that you understand SL Dining Services Zero Waste Kit check-out expectations.

- ☐ I understand that the Zero Waste Kit inventory is limited and we cannot guarantee to have enough materials for every order. Orders will be prioritized based on the time that the request was submitted in a first-come, first-serve format. Within two business days of placing your request, you will receive a confirmation email reviewing your order and how much of it we are able to fill.

- ☐ I understand that my kit will be due back to the pick-up location within 48 hours immediately following my event.
- ☐ Unless prior arrangements have been made, I understand that the Zero Waste Toolkit will be returned free of large debris specified date indicated above.
- ☐ I understand that if the kit is returned with pieces missing, SL Dining Services will charge your department or organization's account for the value of the missing items.

Comments

Please use this space if you have any questions or if you would like to share any specific details about your event.

A large rectangular text area for comments. It has a thin black border. On the right side, there is a vertical scroll bar with a small upward-pointing triangle at the top and a downward-pointing triangle at the bottom. At the bottom left, there is a horizontal scroll bar with a left-pointing triangle and a right-pointing triangle. The interior of the box is white.

Please scan and email completed form to dining@osu.edu